

# **KITSAP MUSIC TEACHERS ASSOCIATION BYLAWS**

## **ARTICLE I – Name**

The name of this organization is Kitsap Music Teachers Association, hereinafter referred to as KMTA or as the Association, a chapter of the Washington State Music Teachers Association (WSMTA) affiliated with Music Teachers National Association (MTNA).

## **ARTICLE II – Purpose**

The purpose of this Association is exclusively literary and educational, as defined in Section 501(c)(3) of the Internal Revenue Code and its regulations as they now exist or as they may hereafter be amended. The Purpose of this association shall be the advancement of music knowledge and education, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the IRS Code.

Section 1. Activities of the Association are aimed at the promotion of the art of music and the advancement of music knowledge by providing educational opportunities that further the appreciation of music for the benefit and general welfare of all persons, and specific furtherance thereof:

- a. To improve the quality of teaching, research, performance and scholarship in music;
- b. To promote the involvement of persons of all ages in learning music;
- c. To foster the utilization of the most effective techniques and resources in music instruction;
- d. To facilitate the education of music teachers.

Section 2. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered.

Section 3. In the event of the dissolution of KMTA, any funds remaining in the treasury after the payment of any outstanding debts shall be contributed to any non-profit organization that qualifies under Section 501(c)(3) of the Internal Revenue Code.

## **ARTICLE III – Governing Documents**

The governing document shall be the KMTA Bylaws which will always be consistent with the Bylaws of WSMTA and MTNA.

## **ARTICLE IV – Membership**

Section 1. Active membership is open to individuals professionally engaged in any field of musical activity upon application and payment of requisite fees. Each member shall have the right to vote, to hold office and to receive the monthly newsletter, Quavers.

Section 2. Membership sub-categories, (Senior, Dual, Collegiate, High School, Honorary Life, Emeritus, Associate, Affiliate Memberships and any others) for KMTA will be the same as defined by MTNA and WSMTA bylaws.

Section 3. Application for membership shall be made through MTNA.

## **ARTICLE V – Dues**

Section 1. The membership year shall be from July 1 thru June 30.

Section 2. Annual dues for membership shall include MTNA, WSMTA and KMTA dues. Any change in KMTA dues shall be recommended by the Executive Board and approved by the membership.

Section 3. A member is not entitled to privileges of membership until dues and current obligations are paid.

Section 4. Dues of new members joining after April 1 shall be applied to the following membership year.

## **ARTICLE VI – Election**

**Section 1.** A Nominating Committee shall consist of three members: the Immediate Past President, one appointed by the President, and one elected by the membership. The Nominating Committee shall be responsible for recruiting candidates for KMTA elected officer positions. The Immediate Past President shall Chair the Nominating Committee.

The Nominating Committee shall present the name of one candidate for each elected office at the April General Meeting in the years when election is necessary. Opportunity shall be given for further nomination from the floor, to include one member to the nominating committee.

**Section 2.** Officers shall be elected by a ballot or acclamation at the May General Meeting. A simple majority of those present at the General Meeting shall elect. The newly elected officers shall begin transition in May, and will take office July 1. Officers shall serve for a term of two years or until their successor is elected. If there were two or more nominees for any one office, one would be elected by a simple majority.

## **ARTICLE VII – Duties of Officers**

The elected officers of the Association shall be a President, Vice President, Immediate Past President, Secretary and Treasurer.

**Section 1.** The President shall preside over all meetings, shall appoint all committees, shall be a signatory on the Association bank account, and following the term of President shall serve in an advisory capacity to the Executive Board for two years.

**Section 2.** The Vice President shall assume the duties of the President in the absence of the President and serve as Program Chair responsible for setting up the programs for the year, with the approval of the Executive Board.

**Section 3.** The Immediate Past President shall serve in an advisory capacity to the Executive Board, and shall chair the Nominating Committee.

**Section 4.** The Secretary shall take the minutes and attendance of all business meetings, and of all Executive Board meetings, and shall keep on file copies of the Chapter Yearbook and Quavers. The Secretary shall read, and when necessary, answer communications in regard to the Association.

**Section 5.** The Treasurer shall keep current and accurate record of all members, shall be a signatory on the Association bank account, shall pay bills as are authorized by the Executive Board, and shall present a report of money in the treasury and money expended at each Executive Board and each regular business meeting. The Treasurer shall receive all income and administer all investments in accordance with KMTA Investment Policies. The Treasurer shall present a proposed budget prepared by the Executive Board at the July planning meeting for any changes or adjustments. The Treasurer shall then present the final adjusted budget at the September meeting, to be voted upon by the membership.

## **ARTICLE VIII – Meetings**

**Section 1.** Meetings of the Association shall be held at such time and place as are decided upon by the Executive Board of Directors of the Association, but they shall be guided by the wishes of the membership.

## **ARTICLE IX – Amendments**

**Section 1.** These Bylaws may be amended by approval of the Executive Board by two-thirds of the Active members present and voting. Voting may be done by phone, mail or email and contribute to the total count. The proposed amendment shall have been approved by the Executive Board and published in the newsletter preceding the meeting.